



All sessions require a 50% advanced deposit for confirmation.

Booking

50% deposit is required to book your first session in advance by 7 days. The deposit will be applied to your session or refunded if you cancel more than 48 hours before your session time. If your deposit is not received within 48 hours of your session time, your time may be forfeited to another client. Deposits are non-refundable within 48 hours of your session. Failure to attend means not only the loss of the money but the loss of the session time as well. After your session, you are responsible for the full balance due. Paying of the deposit constitutes an acceptance of the rates and policies outlined here.

Payment

You are responsible for all monies due to the studio and shall make payment to the studio as follows: cash, check, credit cards, money order or bank certified check. The studio owns the master/media of the session until payment is received in full.

Final Payment

The final payment for all work completed is due at the end of the recording session, without exception. No product, whether it be uploads, CD's, DVD's, demos, hard drive transfers, or any other media will be released to the client until the current balance due is paid in full.

Credit Card Payment

: We accept all major credit and debit cards including AMEX, VISA, MC, Discover, and Paypal. However there will be a 3.5% charge in addition to your payment for credit card and Paypal transactions.

Responsibility

The person responsible for paying for studio time must sign an agreement and will be held responsible for the actions of all artists and guests he or she brings to any session.

Equipment Rental

If there is something you need that we do not have available, you may bring it yourself or request we rent it for you at prevailing rates. Any equipment damaged or broken by clients will be repaired or replaced at cost and billed accordingly.

Studio Drums

We have an extensive list of drum kits, snares, kicks etc. We charge a onetime head fee of \$50 for any use of any of our kits and or snares etc. during your session.

Tape Rental

We have some low pass new RMG 2in tape as well as a few reels of 499 and 456. You must clarify what you need ahead of the session so we can calibrate our tape machine for the type of tape you're bringing or renting. Our reels are \$50 a reel per pass.

I.e. if you fill 3 reels and then end up dumping them into Pro Tools and then go back over all 3 reels again with more music, that would be two passes. Every pass someone goes over the reel, the less likely we are able to use it again in the future. There for we would charge double for this second pass.

Rentals/Tuning

Piano tuning can be provided with advance notice for \$150.

Artist Meals/Per Diems

Large labels sometimes ask studios to provide meal credit to the artist during their time in the studio. We provide this service but must have an advance from the client or label 48 hours before the session starts. If the weekly budget is under \$100 no immediate deposit is required. If there is a planned daily budget that goes over that amount, a deposit is required. We will bill for mileage as well as a 15\$ service charge added to the total of your expenses at the end of a session.

Running/Errands

We do have runners. They may or may not be on your session however the assistant engineer is always available to run for you. We will charge \$15 a day for running plus mileage.

- **Blank CDR can be provided, for \$1 extra per CD**

Cancellations

Cancellations after deposits are made result in the loss of the deposit monies and session times. The notice of a client's intent to cancel a session must be received no later than 72 hours (3 days) before the scheduled session. If notice is not received, the client will be liable for the cost of one half of the time booked. Client's deposit as stated above may be applied in partial satisfaction of such liability. Sessions cancelled the same day of the scheduled session will be liable for the total cost of the booked time.

Start Time

The session clock begins at the scheduled session start time that both parties agree upon. If you arrive early and the studio can accommodate an early start, then the session clock will begin at that early start time. If you are late for any reason, you will be charged from the scheduled session start time, with no exceptions. And - please call if you are going to be late!

Bottled water, an assortment of sodas, coffee, teas, plates, cups, bowls and utensils are provided throughout a session.

Gear Damaged Due to Willful or Accidental Negligence

If you or anyone in your party breaks or damages anything you agree to pay for it. This includes microphones, headphones, amps, guitars etc. Any damage to the equipment, facility, or instruments, is the clients responsibility and will be billed at full replacement cost, including the man-hours involved in procurement or management of the replacement or repair. For certain uses of the studio, an additional damage-deposit may be required, but whether or not a deposit is required does not limit the total cost of the damages in any way, as all damages even those that exceed any deposit requirement will be billed to the client.

Backup & Storage

PLEASE BRING DRIVES TO BACK UP YOUR SESSIONS. We will keep the sessions for 1 week from the end of your session. After that we will no longer be responsible for any storage of your session. If you choose to store your sessions with us long term, we charge \$2 per GB.